Acceptable Use of Technology and Digital Citizenship Plan

The mission of Holy Trinity Catholic School is to partner with the family to educate and develop the whole child. In following this mission, technology like iPads, computers, laptops and programs are provided for students to support their educational experience and to assist with gaining the skills necessary beyond the grade school.

The use of technology is given to students who agree to act in a considerate and responsible manner. Students are expected to abide by this Digital Citizenship Plan. The Holy Trinity Digital Citizenship Plan applies to all technology resources including, but not limited to: computers, laptops, iPads, video and audio equipment, copy machines, and information storage devices. The use of these resources is a privilege and carries with it certain responsibilities. All technology resources are to be used for educational purposes and with good manners. If the technology is damaged, whether accidentally or on purpose, the student(s) involved will be help responsible for the repair or replacement cost of the technology.

Please read and review this document, discuss it with your child(ren), and ensure that you and your child(ren) understand the terms and conditions herein.

Students must:
Respect and protect self and others.
  ● Not share personal passwords with others.
  ● Use only their assigned school accounts and/or iPads, laptops
  ● Not view, use, hack or access: passwords, data, devices, networks to which they are not authorized
  ● Not distribute private information about self or others, including photos or videos
  ● Do not take or distribute unauthorized pictures or videos of faculty, staff, volunteers or students
Respect and protect the integrity, availability, and security of all electronic resources.
  ● Recognize that the school's information technology resources, including email and internet access, are provided for educational purposes
  ● Observe all network security practices
  ● Report security risks or violations to HT administration, faculty or staff
  ● Not intentionally destroy, damage or attempt to damage data, network or other resources
Respect and protect the intellectual property of others.
  ● Respect copyrights (no illegal copies of music, games, software, images, movies or written materials)
  ● Maintain academic integrity (no plagiarism or unauthorized use of others' work)
Respect and practice the principles of a caring community on and off campus.

- Communicate only in ways that are truthful and respectful of others, on and off campus
- Report threatening or discomforting materials to a teacher or staff member
- Not intentionally access, transmit, copy or create material that violates the schools code (including messages that are threatening, rude, fraudulent, discriminatory, unwelcome or harassing)
- Not intentionally access, transmit, copy or create materials that are illegal (including obscenity, stolen materials, or illegal copies of copyrighted works)
- Not send spam, chain letters, or other mass unsolicited mailings
- Not buy, sell, advertise or otherwise conduct business using technological resources

Social Media: Social Media is defined as an electronic tool that allows for social, interactive, and connective learning, including, but not limited to: video and photo sharing (YouTube, Snap Chat, Instagram), social networking (Facebook, Twitter), blogs, wikis, podcasting, texting, web conferencing, or any other technology that allows for direct or indirect interaction between two or more parties. When using social media, both on-campus and off-campus, students are expected to observe and follow all policies listed above.

Supervision and Monitoring: The school may monitor the use of technology resources to help ensure that users are secure and in conformity with the school's policy. Administrators reserve the right to examine, use or disclose any data found on the networks or school provided devices in order to further the health, safety, discipline, or security of any other student or other person, or to protect property. They may also use this information in disciplinary actions and will furnish evidence of criminal activities to law enforcement.

We trust and expect that Holy Trinity students will use technology on and off campus in a manner consistent with the Student and Family Handbook. Holy Trinity reserves the right to impose consequences for inappropriate behavior that takes place using any school provided technology (device and/or network). We expect our parents to be equal stakeholders in the implementation of our Digital Citizenship Plan.

Any questions regarding acceptable use should be directed to Principal Ashley Sheridan, asheridan@htsch.org, 503-644-5748.