



September 19, 2019

Dear Parent or Guardian:

Holy Trinity Catholic School is using Chromebooks this school year. To help keep your child safer and more scholarly online, we have adopted online services provided by GoGuardian.

It may be helpful to know that over 10,000 other schools use GoGuardian to protect 5.5 million students across the world, and the Global Educator Institute has endorsed the GoGuardian Teacher product.

We have chosen GoGuardian Admin and GoGuardian Teacher services to:

- Help protect students against harmful and inappropriate online material
- Help students stay “scholarly” and more focused when learning online
- Helping assess students’ progress towards class assignments
- Facilitating communication between teachers and students during class time

GoGuardian’s web-based services operate on our school’s managed Google Suite for Education Chrome accounts (i.e., when a student is logged into Chrome or a Chromebook with his/her school email address). GoGuardian does not operate when someone is logged into a Chromebook using an account other than the registered @htsch.org account.

Holy Trinity Catholic School uses GoGuardian services to help our students stay safe and more scholarly online. We will work with students during class time to help teach them digital responsibility and safety. Additionally, we will train teachers about how to operate GoGuardian and about our policies and procedures to help protect student privacy. We will communicate with parents directly when online usage and history shows concerning patterns, flags or explicit material. In class with GoGuardian Teacher, teachers can use GoGuardian to monitor student screens, website access and engagement. While using @htsch.org accounts, GoGuardian Admin filters websites, content, flags material and consolidates usage for easily accessible reporting.

We ask that students use their school-managed Google accounts and school-managed devices for educational purposes within the boundaries of Holy Trinity Catholic School’s Technology Acceptable Use Agreement and policies within our

Family and Student Handbook. Use outside of these purposes will be grounds of disciplinary action.

When a student is off campus, parents are responsible for supervising internet access and usage. We encourage you to discuss rules for appropriate internet usage with your child, and reinforce lessons of digital citizenship and safety with him or her. We also highly encourage you to report any potential cyber bullying or other sensitive issues to us.

To help your child remain scholarly and safe online, GoGuardian collects certain personally identifiable information about your child. GoGuardian has consulted with privacy experts, participates in privacy organizations, is a proud signatory of the [Student Privacy Pledge](#), and has been awarded certifications by [iKeepSafe](#) for complying with both the Family Education Rights and Privacy Act and California student privacy laws. For more detailed information about GoGuardian, you may visit GoGuardian's [website](#), [Trust & Privacy Center](#), GoGuardian's [Product Privacy Policy](#), and the attached COPPA Notice and Disclosure Form.

I am happy to answer or find the answer to any questions might have. I am happy to meet with you or email you a personalized report to show you what sort of material GoGuardian produces about student usage of Chromebooks using @htsch.org accounts.

Sincerely,



Ashley Sheridan

Resources:

- GoGuardian Admin Information: Filtering and Monitoring
 - <https://www.goguardian.com/admin/>
- GoGuardian Teacher Information: Classroom Management
 - <https://www.goguardian.com/teacher/>