

March Holy Trinity PTO Meeting

Date: Wednesday, March 20, 2024

Time: ~7-8:15ish PM

Attendees: ~20 attendees

Location: Holy Trinity 4th Grade Classroom

Moderator: PTO President: Lindsey Hunt

Action Items:

- Lindsey Hunt:
 - For next PTO meeting compile wish list items (Teacher & Last Year's PTO Compiled Ideas)
 - Meet with Chelsea on our expected PTO budget surplus – due to DNO's, Wine Night, and unused funds.
 - Narrow down the options that align with our expected surplus before we meet
 - Bring them to the next PTO meeting so the PTO can narrow down the list for the school survey that will be sent out.
 - For Titan Run – have PTO help with student refreshments. Check-in with Traci who is looking into this and trying to see if Jamba Juice will provide refreshments.
 - Teacher Enrichment: - Lindsey to see if she can align volunteers to support these efforts:
 - Volunteer Wanted: Anne suggested someone refresh the teacher lounge snacks in April. If interested, send Lindsey Hunt and Anne Erwin a note expressing interest. We often refresh the teacher lounge with snacks and drinks in May for the Teacher Lounge, but it doesn't hurt to offer a few new things in April. Every \$20 spent can count towards Sharepoint Hours.
 - Volunteers Wanted: For Teacher Conferences – supply teachers with some crockpot/homemade items in the lounge, like what was done in the Fall. The teachers enjoyed that.
- Sheda:
 - From previous meeting: Have wish lists been established in the teacher lounge?
 - PTO members recommended that we consider having a potluck day where families at the school can sign-up to bring homemade food, crockpot items, etc. We believe people would sign-up, if asked.
- Traci Klocke:
 - A parent is checking into how to get Jamba Juice to support our Titan Run – give the kids get mini smoothies after the run...
- Dr. Anne Erwin:
 - Follow-up in the future on:
 - Scoreboards and VB nets status, status of grant for 1 VB net, etc.
 - From February Meeting: Will field trips restart for all grades?

- PTO members thought folks would enjoy seeing pictures of what Titan Run funds and any other fundraisers go to support staff and school. You might consider including details in the end-of-year review that is sent out.
 - For the Titan Run
 - Need to start securing prizes
 - Develop stretch goals for Titan Run and what funds will support
- Anyone/Everyone:
 - Have an idea for a future PTO meeting agenda item? Have any questions after reading these notes? Please contact Lindsey Hunt (Inhunt2014@gmail.com).
 - Have a “wish list” item that would benefit the school and/or school community? Please contact Lindsey Hunt (Inhunt2014@gmail.com).

Discussion:

- **News/Updates:**
 - 4th grade earned Free Dress based on parent PTO meeting attendance
 - Follow-up on past opens:
 - The church has a way to set-up electronic payments for play and dance. Contact Dana (and Erica) in the church office. Erika will contact Dana regarding setting up page for dance.
 - Where does the money go that is collected for the dance? It goes into the school budget. The goal is for the dance to be budget neutral.
 - Teachers will receive a plant for their classroom in April as an enrichment effort (\$240)
 - Wishlist from the Teachers – Anne Erwin asked the teachers for items they would like. This is what requests she received:
 - 15 Ukelele’s (\$750-1500)
 - Clock in Gym for PE Teacher (\$300)
 - Whiteboard for 3rd Grade (\$375)
 - 30 Calculators (\$3k)
 - Science equipment (microscopes, etc.) (\$ TBD)
 - 1 Art Canvas for every K-5 Students (~\$250)
 - CYO Wishlist – Courtney our Athletic Director Presented
 - Scoreboard (We need a big & small one)
 - 2 Volleyball Nets
 - We’ll find out if we get the Nike grant sometime between June-August. We will need the nets before the end of August. The nets cost about \$2,700/each.
 - Boys VB is coming next year, we’ll need more volleyballs.
 - New shotput pit desired, better/safer location scouted
 - New mats for under the player benches in gym
 - New benches for players to sit on in gym
 - New table for officials
 - Holy Trinity has some of the least expensive participation fees for CYO Sports. How we stay low-cost:
 - We are volunteer run.

- We don't pay our Athletic Director.
 - Parents buy their players uniforms, versus the school providing them.
 - All the updates listed above are going to cost \$20-25k.
 - Expanding the gym and spectator area isn't an option currently.
 - PTO Budget:
 - See the updated budget at the end of these notes.
 - The PTO surplus budget can't carryover into new school years because it's provided by the church and they run a zero-based budget
- **Upcoming Events:**
 - Teacher Appreciation Week:
 - In May, so we'll discuss in April in more detail
 - Sheda plans and has for years.
 - Book Fair:
 - Scholastic
 - April 2-7th. There will be a shopping window after Masses on Sunday.
 - There is a volunteer sign-up genius available in the Monday Minute
 - Father/Daughter Event:
 - April 12th: Dinner, games, etc.
 - Mother/Son Event:
 - April 27th: Hike @ Jenkins Estate with coffee & donuts, games, photographer, and awards – it will be ~9:30-11:30 AM. The organizers know there will be conflicts, but it is hard to find a date that works for all.
 - Titan Run:
 - 8th Graders will support
 - Prizes/drawings
 - PTO will help with refreshments (Maybe Jamba Juice)
 - Ashley Sheridan is managing set-up; we've used an organization the past couple years that has made it really easy for families. We don't know if they are running it again this year.
 - Goal this year will be to raise \$70k – there will be stretch goals set and it will be communicated what the funds go to support. We recommend what is purchased be shared with school community, pictures, etc. Including this info in the end-of-the-year review that the principal shares...
 - DNO's (Dinner Night Out)
 - The recent one at Panda Express was not successful. Advertisement could have been better. It was on a Friday and there is a lot of meat options on the menu. It's Lent and we're a Catholic School so folks aren't eating meat.
 - April 9th: The next one is will be at Boxer Raman. Monitor the Monday Minute.
- **Update from Dr. Anne Erwin:**
 - She provided an update on Teacher Wishlist, details are available within these notes.
 - She mentioned the kids say some of their favorite memories is having a meal and popsicles after the run as a community. There was discussion of possibly getting Jamba Juice to support.
 - Why is fundraising beneficial and we should consider it?

- We lost the “extra class” a couple years ago. Some new to the school may not realize we had a year where there were 2 classes for one grade. We lost that revenue when they graduated.
 - COVID funds have been used up
- **Miscellaneous Thoughts:**
 - In the next PTO meeting we’ll discuss the Wishlist items and based on what we expect our PTO surplus to be by the end of this school year – we’ll review things we could support from the Wishlist. We will send a survey to the school community with our options for the school to vote on, solicit more Wishlist ideas, and see if anyone has a connection to an organization that may be getting rid of older equipment (microscopes, etc.)
 - Make sure in the survey folks know why we have to use the dollars we have available within the budget. It’s use it or lose it due to the zero-based budget
 - RE: Microscopes and other science equipment:
 - Is there a community college or another school upgrading their equipment and they would want to pass along their older equipment to us? We should ask in the survey we sent out.
 - Folks will be able to order lunch from Karam and have it delivered to the school after the Titan Run (5/10)
 - At Wine Night – Principal for a Day was won. Gigi LOVED being Principal for a Day
 - Has there been any feedback on the tuition changes that were sent out?
 - The details were just released a couple days ago. So far – there has been nothing brought to Anne’s attention regarding feedback.
- **Next PTO Meeting**
 - Scheduled for April 17th
 - Follow-up on Action Items
 - Recap past events
 - Planning upcoming events
 - Review PTO budget, if there are any updates to share

Holy Trinity PTO
2023-2024 Budget

Income			
	Holy Trinity Church	\$15,000.00	
Total Income		<u>\$15,000.00</u>	
Expense			
	8th Grade Expenses		
	Graduation	\$1,000.00	
	Total 8th Grade Expenses	<u>\$1,000.00</u>	
	Community Enrichment		
	Fall Festival	\$2,000.00	\$1,928.75
	Mother Son	\$1,200.00	
	Book Fair	\$100.00	\$0.00
	Middle School Dance	\$600.00	
	PTO Meeting	\$350.00	\$0.00
	Back to School Night	\$300.00	\$0.00
	Cookie for Socials (Play/Christmas/End of Year)	\$800.00	\$365.97
	Father/Daughter Dance	\$1,200.00	
	End of the year picnic	\$1,000.00	
	Grandparents Day	<u>\$2,000.00</u>	<u>\$1,416.64</u>
	Total Community Enrichment	<u>\$9,550.00</u>	
	Staff Enrichment		
	Staff Enrichment	<u>\$1,000.00</u>	
	Total Staff Enrichment	<u>\$1,000.00</u>	
	Classroom Enrichment		
	Popcorn for Events	\$250.00	\$0.00
	8th Grade	\$250.00	\$112.92
	7th Grade	\$250.00	
	6th Grade	\$250.00	\$237.04
	5th Grade	\$250.00	\$125.24
	4th Grade	\$250.00	\$226.00
	3rd Grade	\$250.00	\$250.66
	2nd Grade	\$250.00	\$101.00
	1st Grade	\$250.00	\$88.95
	Kindergarten	\$250.00	\$249.99
	PreK	<u>\$250.00</u>	
	Total Classroom Enrichment	<u>\$2,750.00</u>	
Total Expense		<u>\$14,300.00</u>	
Net Ordinary Income		<u>\$700.00</u>	

Other Income			
	Other Income		
		Lollipop-o-grams	\$490.02
		Wine Night	\$1,490.00
		Dinner Night Out	\$672.65
		Paid Volunteer Hours	<u> </u>
	Total Other Income		\$2,652.67
			<u> </u>
Net Income			\$3,352.67

*****For 2023 Santa's Workshop paid back the money borrowed so zero balance for PTO.**

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Total Expense			<u>\$14,300.00</u>
Net Ordinary Income			<u>\$700.00</u>

Holy Trinity PTO
2023-2024 Budget

Other Income			
	Other Income		
		Lollipop-o-grams	-\$75.98
		Wine Night	\$1,490.00
		Dinner Night Out	\$672.65
		Paid Volunteer Hours	<u> </u>
	Total Other Income		\$2,086.67
Net Income			<u>\$2,786.67</u>

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